



Lee County Claims Committee Minutes

Lee County, Illinois

Jul 5, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Committee Room

112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:10 a.m., by Chair Mike Zeman. The meeting started late due to software issues.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Angie Shippert was absent. Mike Zeman and Nancy Naylor were present in person. Chris Robertson did not attend the meeting.

III. Meeting Attendees and Visitors

Jeff Hilden (Facilities Director) and Becky Brenner (Board Secretary) both attended in person. Wendy Ryerson (Administrator) attended briefly in person to answer questions.

IV. Approval of the Minutes from the Previous Meeting (June 21, 2023)

Minutes for the June 21, 2023, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Mike Zeman logged into miViewPoint and initiated the review of 40 claims in the queue. The committee forwarded all 40 claim invoices to the Full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

No changes were discussed regarding the current review of claims.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 9:54 a.m. **Moved** by Nancy Naylor. **Second** by Mike Zeman.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, July 19, 2023

Respectfully submitted by:
Becky Brenner - Board Secretary